



**MARIA MONTESSORI**  
INTERNATIONAL ACADEMY

FAMILY & STUDENT HANDBOOK

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# **FAMILY & STUDENT** HANDBOOK



**MARIA MONTESSORI**  
INTERNATIONAL ACADEMY

# Welcome!

We're excited to have you join us as we prepare for an exciting new year at Maria Montessori International Academy (MMIA). Whether you're a new MMIA family or have been with us for some time, we encourage you to review this Family Handbook to familiarize yourself with our school policies and philosophies.

If you're considering enrollment at MMIA, feel free to browse our Family Handbook. It will give you additional insights on what it's like to be a part of the MMIA community.

Many of you will notice that we have been introducing a new school redesign, including our website and logo. We'll soon roll out other new online developments that will streamline our processes, including communications, payments and student progress reports.

While you'll see these new developments emerging, you can be assured we won't stray from our commitment to the Montessori Method of learning. After more than 110 years, this unique teaching philosophy continues to demonstrate the potential of our children. It's inspiring to watch your children as they imagine new possibilities, and explore opportunities for growth and innovation in our Montessori school environment.

At MMIA, we're committed to creating a safe, peaceful and encouraging environment that allows your child the freedom to flourish. We implement problem-solving and conflict resolution activities on a day-to-day basis to support that positive environment.

By reviewing the enclosed materials, you can assist us in ensuring that your child and your family will be ready for a smooth transition at the start of the 2017-18 academic year.

Again, on behalf of our entire MMIA staff, welcome! We're looking forward to an exciting year of exploration and growth.

Sincerely,

**Vivian Cain**

Vivian Cain  
Headmaster  
Maria Montessori International School  
vivian@inmontessori.com

For any additional information please don't hesitate and email us directly at [hello@inmontessori.com](mailto:hello@inmontessori.com)

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# About Maria Montessori International Academy

## A Brief History

In 2001, Vivian Cain opened Maria Montessori International Academy (MMIA) in a historic house on the north side of Indianapolis — becoming one of the few private schools in central Indiana to offer a certified Montessori education.

In 2003, MMIA became a member of the American Montessori Society in New York in 2003, which required the school to comply with academy standards and other requirements. It also is licensed by the Indiana Department of Education.

Cain's inspiration to introduce more Indiana families to the Montessori teaching philosophy came from her own personal insights about what it takes to be a lifelong learner. At an early age, she was taught "education was a rite of passage to have choices and a better life."

Cain, who earned an engineering degree from North Carolina A&T State University, worked as a mechanical engineer and industrial engineer at Cummins, Inc. She later earned her MBA at Indiana University in Bloomington, focusing on international business and finance. While funding her early college education, she worked as a nanny and a tutor, which further inspired her desire to offer children a quality education.

Cain's passion for early education through the Montessori philosophy was evident, as families requested Montessori programs for their children as they advanced to Kindergarten and elementary grades.

After careful consideration and planning, Cain expanded the MMIA Indianapolis school to families' desire for their children to continue learning in a Montessori environment beyond preschool.

A few years later, MMIA expanded once again to meet further demand. In 2009, Cain opened a new school to serve families throughout Carmel and Zionsville.

Today, in understanding the benefits offered by a quality education, Cain and her staff continue to be inspired by the growth children experience in a positive learning environment. We're daily committed to helping your children become independent, lifelong learners.

## Mission

Maria Montessori International Academy, in abiding with the principles of Dr. Maria Montessori, embraces the following mission:

"Our school will provide a peaceful, safe, and nurturing academic environment using Montessori principles to develop children who love learning, contribute to their communities and continually strive to achieve their full potential."

In addition, we are committed to the ideal of making traditional Montessori education available to a wider population. As such, Maria Montessori International Academy pledges its energy, coupled with state resources, to be a model educational facility that encourages a love for learning through diligently teaching children from infancy to fifth grade.

Using the Montessori approach, we will ensure the needs of each child will be fulfilled by regularly monitoring their progress and adequately preparing them to meet the demands of adult life.



## Our daily goals for your child

- Awaken a lifelong love of learning
- Cultivate a desire for knowledge
- Inspire a joy of creativity
- Encourage independent learners
- Build confidence and self-respect
- Foster respect for others and the world
- Provide the tools for developing life skills
- Nurture the inner child
- Encourage physical activity
- Prepare for a fulfilling life

# Vision | Philosophy

At Maria Montessori International Academy, we share a common vision: We see your children passing from one stage of independence and learning to yet a higher stage by means of special activities, designed to fulfill the needs of children and the needs of the adults they are to become.

## **We believe in these central Montessori-inspired tenets:**

1. It is not the adult who creates the child; it is the child who, through his/her experiences, creates the adult person.
- 2.
3. Teaching is not something that one can do to another; we can only facilitate the natural process of learning.
- 4.
5. There is a clear connection between one's sense of self, of being fully alive and open to new ideas and experiences, and one's ability to learn.
- 6.
7. Montessori students are teacher-proof; that is, they have learned how to learn and understand school as a center of an enjoyable, lifelong experience.
- 8.
9. Montessori educators are engaged in a process of facilitating the development of self-actualized men and women.
- 10.
11. Over and above being a transmitter of culture, Montessori education is committed to the development of responsible members of a human family, and the protection of the child's fragile spark of curiosity and creativity. Therefore, a Montessori educator's greatest task is to help students re-discover their brain's ability to think, intuit and discover; to develop a sense of independence, sequence and order, and to learn how to learn.

# MMIA Curriculum

Any understanding of the Montessori Method of learning must start with the findings and philosophy of its founder, Dr. Maria Montessori, an Italian physician, philosopher and educator. Her story as an innovator dates back to the early 1900s when she started engaging in deeper analysis and experimentation of how children learn.

In 1907, she accepted the challenge to open a child-care center in an impoverished inner-city neighborhood. It was there, in Rome, that the first evidence of her experimentations came to light. The previously poor-performing students flourished in the new environment Dr. Montessori established. They quickly adapted, concentrating on puzzles, participating in life skill activities, such as preparing meals, and manipulating materials that helped them learn mathematical concepts. Above all, they were peaceful, engaged and achieving to their potential.

After sharing her findings, Dr. Montessori's teaching philosophy started gaining worldwide attention. She conducted more experiments and shared her findings in writings and speaking engagements. Since the Casa dei Bambini house first opened on Jan. 6, 1907, there have been more than 22,000 Montessori schools established in more than 110 countries. Maria Montessori International Academy is among the first private schools to bring her philosophy to Central Indiana.

# Principles of the Montessori Method

Excerpts of Dr. Maria Montessori's philosophical teachings are used to shape the authentic Montessori learning environment. Here are just a few teachings that are embraced by Maria Montessori International Academy:

"Carried unseen within each child is the person that child can become." - At MMIA, we truly believe in each child's unique interests and future individual possibilities. We commit to following the child's interest to help him or her pursue their unique journey in life.

"Our care of the child should be governed, not by the desire to make him learn things, but by the endeavor always to keep burning within him that light which is called intelligence." - MMIA provides a safe, engaging environment that inspires a child to independently seek knowledge and understanding.

"Self-motivation is recognized as the only valid impulse to learning." - At MMIA, we believe the Montessori child is free to learn because he or she has acquired an inner discipline from exposure to both physical and mental order.

# Learning Processes

The Montessori Method encourages hands-on exploration of uniquely designed materials that promote critical thinking and the conceptual understanding of subjects like mathematics. After more than 100 years of analysis, a Montessori environment has been shown to equip children to become confident, impassioned lifelong learners.

At Maria Montessori International Academy we embrace the Montessori philosophy of using an educational environment that guide a child's growth. Children innately embody the sensitivity and intellectual ability to learn from their surroundings. Our MMIA classrooms are truly dynamic multi-age communities. At different times and in different educational levels, children embrace the roles of learners and leaders.

Children also find the environment welcoming and inviting. We pay great attention to all aspects of our schools, ensuring that they are comfortable much like a home. Furnishings are child-sized, allowing children to freely move about. They also are guided in maintaining respect for their surroundings by returning items to their appropriate spaces in an orderly manner. These aspects of our school encourage a sense of belonging.

Our teachers guide children in their pursuit of knowledge, by modifying their options of materials and activities as they exhibit that they are ready to move on to the next challenging stage of their learning. The environment is fluid, adapting as the child continues to progress in understanding in various areas of learning.

MMIA students may select their method of learning from day to day, choosing to work independently at times or in small groups. MMIA students thrive in this environment, learning to make decisions independently, thinking critically and creatively, using their imagination and taking pride in their work. In general, MMIA students learn through the following process:

Exploring a new concept. Whether guided to a new activity by a teacher or by observing another student, an MMIA student will be introduced to a new concept in the classroom.

Understanding the concept. After learning about a concept, a student will move on to processing the concept. At this stage of understanding the concept, the student may work with materials and experiment with different angles of understanding.

Mastering the concept. After repeating activities on their way to understanding the concept, the child will reach the stage of mastering the concept. At this point, the child can confidently explain the concept as well as instruct another student who is in the process of working with materials to exercise their understanding.

# Montessori Curriculum

At Maria Montessori International Academy, we recognize the importance of the environment in providing the opportunity for children to spontaneously absorb knowledge focused on sensitive periods. Teachers, who serve as catalysts that bring the absorbent mind of the child and the material together, guide these learning experiences.

The pre-primary classrooms each have a certified Montessori teacher as well as an assistant in order to meet state-mandated ratios. As well, the toddler class sometimes has three teachers, depending on the number of children. While we strive to always have a teacher and an assistant in every classroom, there are occasions when that goal is not possible in the elementary classes.

At Maria Montessori International Academy, children enjoy freedom with responsibility. They are given the chance to experience reality as it applies to them, to others, and to the physical world around them. We provide an environment in which children from varying cultural backgrounds can work and grow together.

The curriculum concentrates on different areas of interest to introduce the child to real-life learning experiences. The following areas are included in the Maria Montessori International Academy program:

- Practical Life
- Sensorial
- Science
- Geography
- Social Skills
- Language and Writing
- Mathematics
- Music
- Spanish
- Art

## Student Evaluations

Unlike many traditional schools, Maria Montessori International Academy does not evaluate students based on letter grades. Our Montessori environment recognizes each child's developmental needs and abilities. As such, our teachers provide an individualized sequence of instruction that is designed for each child.

We carefully monitor the progress of each student, regularly giving families updates and portfolios that detail their child's work. Each student receives a communication folder. This folder is the way we communicate between school and home. It is very important to check it daily and return it to school the next day.

At the end of the first and third grading periods parent/guardian conferences will be arranged to discuss your child's progress. This is an important activity and all families are urged to attend at the arranged times. We thank you for being an integral member of our team. Parents or guardians wanting to speak with their child's teacher at other times can call and make an appointment.

While we're continuing to talk to families one-on-one, we're also planning to introduce an online portal to provide additional insights to your child's progress.

## Lunch and Snacks



At MMIA, families provide snacks and lunches for their children daily. As part of our efforts to support the healthy growth of all children, MMIA has a school wellness policy that requires all parents/guardians to provide lunches and snacks containing nutritious foods.

As a result, during school hours, before-and-after school programs, and in common areas, we prohibit the following food items on our MMIA premises: carbonated beverages; candy; desserts like cakes, cupcakes and cookies; and drinks containing less than 100% real juices.

All MMIA families also are expected to take turns in providing a healthy snack for the entire school community according to a monthly snack calendar.

# School Guidelines

## Code of Conduct

Code of Conduct MMIA is first and foremost a place for learning. The educational climate is intended to create an optimal environment for teachers to teach and students to learn. Students share in the responsibility to make their school a safe, fair, and caring place in which their education can take place effectively. Each student has the right to learn without interference from others. The school and classroom rules have been developed to protect this right.

### **The following expectations have been created by the faculty and are consistent for everyone:**

- Treat each other the way you want to be treated, meaning kind words and kind actions.
- Accept the balance of freedom with responsibilities.
- Pursue cooperative/collaborative action that leads to respect for self, others, materials, and environment, thereby enhancing the learning for all.
- Be responsible for student work.
- Be responsible for resolving conflicts.

### **The following is not allowed at MMIA:**

1. Gum, candy, sweets
2. Electronic devices/toys, including cell phones
3. Toys
4. student backpacks (If these items are brought to school, they will be taken and kept in the cubbies for parents to pick up.)

### **The following behavior will require an Incident Report to parents with possible in-house suspension:**

- Physical or threat of physical contact, bullying of student or adult
- Profanity towards others
- Verbal abuse
- Repeated violation of class expectations

## Dress Code

Freedom of expression, good judgment, respect for others and safety are the foundations of MMIA's approach to guidelines for student dress. Clothing, accessories, and hairstyles must be clean, reasonably modest, and not potentially dangerous, distracting or disruptive to the educational program.

Without limiting the generality of these principles, the following guidelines will be observed:

Attire or accessories which advertise, display or promote any drug, alcohol, tobacco, sexual activity, violence, disrespect or bigotry towards any group are not acceptable.

Open toed shoes are not acceptable for outside. We suggest closed shoes.

## Birthdays

Birthdays are considered special occasions and celebrated in the classroom using the Montessori "Circle Around the Sun" activity. If you are requesting a special treat for the day please speak with the classroom teacher and follow our no sweets policy. We encourage families to avoid sending invitations for any out-of-school functions so as to prevent any hurt feelings or misunderstandings.

# Daily Schedule

## **Drop off | Pick up**

Drop off before 8:15 a.m. is considered before care and applicable charges will apply. Pick up after 3:30 p.m. will result in late fees and the child will be placed in the after-school care program.

## **Early release**

We request that you not interrupt the classrooms for an early release AFTER 3 p.m. Pick your child up BEFORE 3 p.m. if you have any appointments. We appreciate your effort in following this policy.

## **Check out**

Only relatives and/or family friends who have been pre-approved to pick up your child will be allowed to check your child out from school. This is to ensure the safety of all our students.

## **Absences**

Please notify the office and your child's teacher if any significant changes occur, such as: 1. Extended vacations or business trips by a family member 2. Child staying somewhere other than home (relative/friend's house) for more than a day or two 3. Loss of family member, including pets 4. Moving 5. Change in family environment (separation, divorce, new partner, new baby) \* This information will be strictly confidential.

See our MMIA Attendance Policy for detailed information about absences, particularly for our students in Kindergarten and Elementary School.

## **Visits**

Parents/guardians are welcome at school at any time. Please check in the office before entering the school grounds. Please check our bulletin board outside the office area for updates and important information. If you have not signed up through your registration to receive emails from the school, please stop by and give us your current email address. We invite you to become involved and help to create our wonderful MMIA community. Meeting notices are posted, sent home, and emailed.

# Health and Safety

## **Illness Exclusion**

For the protection of all children, your child should be kept at home if he or she has any of the following symptoms: fever, diarrhea, vomiting, or any contagious disease. If a child has a fever, diarrhea, or vomits while at school, a parent will be called to pick up the child immediately.

## **Medication Guidelines**

Only prescription medicines can be administered at school by the principal or teacher with prior arrangements.

## **Accidents and Injuries**

Minor accidents (e.g., bruises, scratches, bumps, cuts, scrapes, etc.) which can be taken care of by staff members will be attended to immediately. The staff member will document the accident on an "Accident Report" form. The staff member will sign the form and submit it to a school administrator for review and signature. A copy will be placed in the student communication folder and in the child's file. Parents will be notified of any situation that involves trauma to the head or eyes. Medical emergencies requiring treatment will follow procedures outlined on the signed agreement, "Permission for Medical Attention."

# Discipline Policy

## Student Expectations

Maria Montessori developed the concept of “normalization” to describe the process by which each child acquires certain personality characteristics that lead to success in the classroom and throughout life. A “normalized” child will love learning, be kind to others, develop concentration and good work habits, and become independent.

The Montessori principle follows very closely to our goal is to create and maintain an environment in which each child can successfully reach this level of normalization. Normalization of the classroom begins with the modeling of the appropriate behavior by the teacher combined with a high level of respect for each student.

Many discipline problems can be avoided by the following proactive strategies practiced in every Montessori International Preparatory School(MMIA) classroom.

## The teacher will:

1. Provide a structured Montessori environment in which a child feels secure and confident to choose his/her work.
2. Set behavioral expectations through classroom instruction, role modeling, and class meetings.
3. Post and discuss classroom rules and the Montessori Standards of Behavior.
4. Redirect a child and use conflict resolution techniques.
5. Work one-on-one with children who need additional guidance.
6. Refer child to Student Success Team to discuss ways to help him/her succeed in the classroom.

## The behavioral expectations we have for the children are:

1. Respect yourself, others and our environment.
2. Demonstrate responsibility, respect, and self-restraint.
3. Treat all classroom materials with great respect and care.
4. Return all things to their proper place.
5. Keep the environment clean and orderly.
6. Keep bathrooms neat and clean at all times.
7. When in the classroom, be “engaged” in an activity/job at all times.
8. Work quietly in the classroom.
9. Use walking feet at all times except when on the playground.
10. Be quiet when walking on the decks and sidewalks around the classrooms and offices.

**\*\*If a student is not meeting the standards of behavior expected in the Montessori classroom, a Montessori Standards Report will be sent home to notify the parent/guardian. We hope this notification will open a positive channel of communication between home and school. A child's behavior becomes a problem when his/her negative actions disrupt the school environment and affect the positive values and culture defined in the MMIA.**

For the safety and well being of all individuals in the MMIA environment, the following are unacceptable behaviors:

1. Talking back and arguing.
2. Intentionally disrupting the learning environment.
3. Misuse of MMIA materials or playground equipment.
4. Intentionally not following directions in the classroom, in the lunch area or on the playground.
5. Encouraging others to misbehave.
6. Disrupting or impeding the work of others.
7. Showing rudeness or disrespect to others
8. Littering

If a child exhibits unacceptable behavior, the following disciplinary actions will be taken, accordingly to the severity of the misbehavior:

1. He/she will discuss the unacceptable behavior with the teacher and be given the Student Response Form to complete. The completed Student Response Form will be sent home for parent/guardian signature and returned to school the following day.
2. He/ she will be redirected be given a "community improvement" task to perform (litter pick-up, cleaning, etc.).
3. He/ she will be sent to the Director, who will discuss the behavior issue with the child and may opt to: a) Call the parent/guardian to discuss the issue with the child present, and/or b) Place the child in "in-school suspension" and he/she will not be allowed to return to class until the parent/guardian has spoken to the Director, and/or c) A parent/guardian will be called to immediately remove the child from school for a specific length of time (Suspension) and conditions will be set for the child's re-admittance.

**\*\* At any stage of the disciplinary action plan, a teacher may contact the parent/guardian by phone to discuss the student's behavior and work out a home/school plan for improvement.**

The teacher or parent/guardian may request a conference at any time to discuss behavior issues.

The MMIA teachers, staff and volunteers are required to document an Incident Report any behavior requiring disciplinary action. All witnesses are encouraged to document their concerns and all views will be respected and treated as valid. A copy of the MMIA

guidelines for suspension and expulsion are available for review in the MMIA office. Additionally, all staff, students, parents and volunteers must adhere to the State of Indiana Education Code and federal guidelines concerning student behavior and discipline. Each child will be treated individually and with respect.

Disciplinary action for a student with an Individual Education Plan with stated behavioral objectives will be handled in an appropriate manner.

**Behaviors that require immediate suspension or possible expulsion hearings are as follows:**

1. Swearing or using abusive sarcasm, directed at another student, staff member, or parent.
2. Intentional abuse and/or vandalism to school property.
3. Bringing on campus any pornography, or explicit photography or written material.
4. Physical harm to another person with the intent to do bodily injury, exhibited by, but not limited to, hitting, stabbing, poking, pushing, slapping, kicking.
5. Bringing on campus any illegal substances or prescription medications for unauthorized use, sale or intent to disburse.
6. Stealing.
7. Touching another person's private body parts or intentionally exposing one's self for the sole purpose of self-gratification or harming (emotionally or physically) another individual
8. Bringing guns, knives or any type of weapon used to intimidate or threaten another person

**FAMILY'S ROLE IN SUPPORTING POSITIVE BEHAVIOR**

A parent is the most important teacher in a child's life. Children observe and imitate the behavioral responses that are used by the significant adults in their environment. Parents who are respectful and kind to others, especially their own children, are likely to see that same behavior develop in their children.

Demonstrating a variety of healthy responses to frustration and setbacks, as well as modeling effective problem-solving techniques and non-judgmental communication are especially valuable to young children who are still learning to establish their own self control.

Discussion: While children absorb a great deal by observation, discussing ways to show respect, build trust, show empathy, manage anger, and practice forgiveness can help a child build successful relationships.

Reinforcement: Montessori philosophy does not advocate external rewards for desired behavior, as this tends to reduce intrinsic motivation. However, acknowledging and praising positive behavior is always important and will help shape a child's behavior far better than criticism.

Teaching Values: MMIA is built on the concept of COMMUNITY. A community shares common values. Its members seek to give as much as they are able for the good of the whole, and take only what they really need. The community seeks to raise the level of the lowest members while keeping the entire community progressing forward toward a shared vision.

**At MMIA, we value:**

1. 1. Respect for ourselves, others and the environment.
2. 2. Honesty.
3. 3. Courtesy and exceptional manners.
4. 4. Empathy for others and respect for differences among people and cultures.
5. 5. Accepting responsibility for personal decisions and actions.
6. 6. Working cooperatively with others, which includes listening, sharing opinions, negotiating, compromising, helping the group reach consensus, and taking a stand.
7. 7. Seeking one's share of the work load.
8. 8. Creating a balance between the needs of individual students and families and the needs of the school population as a whole.
9. 9. Pride in our school Home/School Communication Changes in a child's home life may affect his/her behavior and performance at school.

Acquiring the knowledge, skills, and patience to raise healthy, happy and well-adjusted children is an ongoing process that requires a tremendous amount of effort, time, and diligence.

Several resources are available and parents are expected to take proactive responsibility in this area.

1. The school has a small library of helpful books and videos that can be checked out by parents. MMIA can provide a recommended reading list that covers Montessori and other topics of education.

2. Parents are encouraged to participate in parent education classes offered by local schools, community agencies, and local hospitals (St. Vincent, Clarian, etc.)

3. MMIA, in collaboration with Parent and Teacher Association, is developing a series of educational evenings that are designed to assist parents in building positive parenting practices, as well as increase the awareness of Montessori philosophy.

4. Parent/Teacher discussions may be scheduled at any time with your child's teacher to exchange ideas and strategies for specific behavioral issues that may be impacting the student or family. The director is also available to discuss educational and behavioral issues.

# Admission Policy

## **School tour**

We encourage families interested in exploring Maria Montessori International Academy to join us for a school tour or open house. Seeing the Montessori environment first-hand is one of the most important steps to understanding how it can benefit your child.

## **Non-discriminatory policy**

The Maria Montessori International Academy will not discriminate against anyone on the basis of ethnicity, national origin, gender, sexual orientation or disability. The school will be nonsectarian in its programs, admission policies and employment practices.

## **Application**

The Maria Montessori International Academy will enroll students through a selection process that exceeds the Indiana State Standards for Excellence requirements as updated by the Public Education Department. Registration is completed or updated each year to ensure that all information is current on each student. All the following information is to be completed before the beginning of school: enrollment form, emergency health/medical consent form, immunization records, student records transmittal request, Title I form, Media release, walking field trip permission form, copy of birth certificates, and custody papers (if applicable). If you have a change of address, emergency information, or phone numbers, please contact the office as soon as possible to update this information.

## **Tuition**

Tuition is due on the 20th of every month for the preceding month. For example, August 20th tuition is for September. Tuition is not prorated when children are absent. In the event that a student must leave us, a sixty day notice must be provided in writing with the exception of school ending at the end of the academic year where school ends May 31 of each year. The end of the year is a natural transition where some children will go on to public school, move to the next Montessori Classes, or attend other summer camps.

## **School Supplies and Reservation Fee**

To reserve placement for your child is \$125 per family. Because the Montessori program requires specific school supplies, we are requiring all parents to submit a fee of \$175 to cover the cost of all school supplies. This will include all instructional supplies, communication folders, and tissue.

## **Waiting list**

At times, we must put applicants on a waiting list. In the event that we have openings result, we will notify families based on their position on the list.

## MMIA is a SCHOOL OF CHOICE.

Students who are unable to become responsible, independent, and productive members of the Montessori Community have the option to return to the school offered by their local public school district. Traditionally, public schools offer a more structured group approach to instruction and classroom set-up and this approach may be more suitable for some children. Parent understanding and support of the expectations established by MMIA is vital to each child's behavior and successful performance. As mentioned in much of our literature, this is a COMMUNITY EFFORT. While children should not be denied access to educational opportunities based on their parent's unwillingness to follow the strategies outlined for success, these same children cannot be permitted to interrupt the learning environment and process for others.

If you understand and agree to adhere to the MMIA discipline policy, please sign where designated and return this section to school.

Student's Name

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Parent/Guardian's Signature

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Student's Signature

---

Date

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# End statement

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**CARMEL**

4370 Weston Pointe,  
Suite #200  
Carmel, IN 46077

**CARMEL LOCATION TWO**

3500 106th Street  
& Shelborne  
(Holy Trinity Orthodox  
Greek Church)  
Carmel, IN 46032

**INDIANAPOLIS**

7507 N. Michigan Road  
Indianapolis, IN 46268

**ZIONSVILLE (MAIN OFFICE)**

4370 Weston Pointe Dr. #100,  
Zionsville, IN 46077

**THANK YOU**

CREATED BY



**B L E N D**

CREATIVE TEAM



**MARIA MONTESSORI**  
INTERNATIONAL ACADEMY